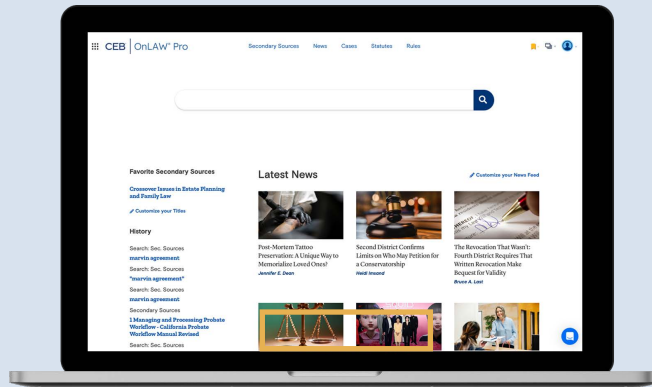




Law School teaches you how to research the law.

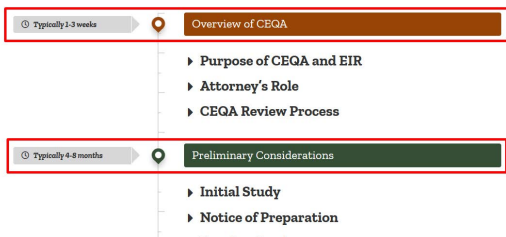
Practitioner empowers you to turn research into results.

Using CEB is like having access to over 2,000 mentors who are respected California judges and leading California attorneys. Our Secondary Sources answer your legal questions and Practitioner leads you to the work product.



Workflow Preparing and Reviewing an Environmental Impact Report (CEQA)

Quickly and efficiently find the documents you need to complete the core legal tasks related to preparing and reviewing environmental impact reports (EIRs) under the California Environmental Quality Act. Practice-oriented documents are organized in this workflow to show how each task fits into the overall chronology and phases of work for your matter.



Workflows

Impress your boss by anticipating the next step in the case and having the resources to get it done.



How to Manage Discovery (Alameda County) Alameda County

Hon. Evelio Grillo and CEB

February 24, 2023

Summary

This How-To Guide addresses how to manage discovery in Alameda County Superior Court, general deadlines for completing discovery; informal resolution of discovery disputes; scheduling and filing discovery motions; and contesting and arguing discovery motions.

CEB strives to keep all of its county-specific guidance up-to-date, but it is recommended that counsel also check the appropriate county websites to verify the most recent local rules, standing orders, and other relevant information. Contact information for each Alameda County courthouse can be found here.

How-to Guides

Confidently complete a task you've never done before with step-by-step guidance, practical instruction, best practices, and mistakes to avoid.



1-800-232-3444



www.ceb.com

Typically 4-8 months

Preliminary Considerations

Initial Study

Notice of Preparation

Strategy Notes

Understanding a Notice of Preparation (CEQA)

Standard Documents

Sample Notice of Preparation (CEQA)

Standard Documents

Prepare that motion in half the time by starting with an attorney-drafted template and tailoring it to your needs, with guidance on how, when, or why to adapt the sample language or use an alternate clause.

Typically 30-60 days

Prelitigation Matters

Client Intake

Charts & Checklists

Client Intake Checklist: Easement, Boundary, Access, and Neighboring Property Disputes

Client Intake Checklist: Earth Movement Disputes

Client Intake Checklist: Light, Air, View, and Open Space Disputes

Client Intake Checklist: Noise, Odor, and Light Disputes

Initial Case Evaluation

Strategy Notes

Considerations for Prelitigation or Early-in-Case Noise, Odor, and Light Disputes

Typically 30-60 days

Prelitigation Matters

Client Intake

Initial Case Evaluation

Strategy Notes

Considerations for Prelitigation or Early-in-Case Noise, Odor, and Light Disputes

Caution
Counsel should remind client to preserve all evidence and communications. Spoliation of evidence may be sanctioned, even if it occurs before the filing of litigation. (Code Civ. Proc., § 2023.030, subd. (f); *Cedars-Sinai Med. Ctr. v. Superior Court* (1998) 18 Cal.4th 1, 12; *Hernandez v. Garcetti* (1998) 68 Cal.App.4th 675, 680.)

Strategy Notes

Ask intelligent questions by understanding the key strategic and tactical considerations that apply to the task you're assigned.

Charts & Checklists

Make sure all the ducks are in a row with a straightforward chart or checklists specific to your task.



Don't forget! You have access to your CEB AccessLaw membership for 18 months after you graduate.

Your CEB AccessLaw™ Program membership gives you access to CEB's OnLAW Pro® plus Practitioner™ unlimited library - a \$650 monthly value - for free!



1-800-232-3444



www.ceb.com

